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| Carlton Township Board Meeting, Monday, February 13, 2023 | APPROVED MINUTES Page 1 |
| <p style="text-align: center;">Carlton Township Board Regular Meeting</p> <p style="text-align: center;">Monday, February 13, 2023, 7 pm Carlton Township Hall 85 Welcome Road, Hastings, MI 49058</p> <p style="text-align: center;">MINUTES</p> | |
| <p>Supervisor Carpenter called the meeting to order at 7 pm.</p> <p>Members Present: Supervisor Brad Carpenter, Clerk Amanda Carothers, Treasurer Terri Geiger, Trustee Scott Bond, and Trustee Cary Smith.</p> | <p>CALL TO ORDER</p> <p>ROLL CALL</p> |
| <p>Moved by Carpenter, seconded by Carothers, to approve the agenda, with two additions.</p> <p style="text-align: right;">CARRIED</p> | AGENDA APPROVED |
| <p>Minutes of January 9, 2023, Township Board meeting were approved as presented.</p> | MINUTES APPROVED January 9, 2023 |
| <p>Public comment began at 7:03 pm and ended at 7:07 pm. Comments were received from four persons.</p> | PUBLIC COMMENT |
| <p>Review of completed work to date: installation of all data ports and server rack, IT upgrades throughout building, and installation of drywall ceiling in east half of building.</p> <p>Review of upcoming work: mudding of drywall ceiling, installation of ceiling trim, and interior painting in east half of building.</p> | <p>REPORTS</p> <p>Remodel Project Update</p> |
| <p>January 31, 2023, Treasurer Report was approved as presented. 2022 annual interest figures were reported.</p> | <p>REPORTS</p> <p>Treasurer</p> |
| <p>Review of 2022 General Election post-election procedural audit of Carlton Township, conducted by Barry County Clerk on February 6, 2023. Confirmation of no May 2023 special election to be held.</p> | <p>REPORTS</p> <p>Clerk</p> |
| <p>Upcoming meeting dates were reported. January zoning report was received. Updates on sewer system maintenance, upcoming sewer projects, and Verizon cell tower project were presented.</p> <p>Moved by Bond, seconded by Smith, to further pursue design work of Fuller Cemetery burial lots expansion as presented by Carpenter. Carried</p> | <p>REPORTS</p> <p>Supervisor</p> <p>MOTION TO APPROVE CEMETERY DESIGN WORK</p> |

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| Reports from BIRCH Fire Department and Woodland Fire Department were received. | REPORTS Fire Departments |
| Bob Teunessen reported on County appointments to several Boards, support of COA services, and broadband expansion opportunity. | REPORTS County Commissioners |
| None. | UNFINISHED BUSINESS |
| Moved by Carothers, seconded by Bond, to approve sale of one non-resident cemetery lot to Raymond Wilkes. CARRIED | NEW BUSINESS MOTION TO APPROVE SALE OF CEMETERY LOT |
| Moved by Geiger, seconded by Carpenter, to adopt Resolution CT-2023-1: Resolution to Authorize Electronic Transactions Under Public Act 738 of 2002. ROLL CALL VOTE: 5 ayes, 0 nays CARRIED | MOTION TO APPROVE RESOLUTION CT-2023-1 |
| Moved by Geiger, seconded by Bond, to adopt Resolution CT-2023-2: Resolution for the Use of Credit Cards by Township Personnel, and to approve procurement of township credit card with spending limit up to \$5,000, through Highpoint Community Bank. ROLL CALL VOTE: 5 ayes, 0 nays CARRIED | MOTION TO APPROVE RESOLUTION CT-2023-2 |
| Moved by Carothers, seconded by Bond, to approve trimming of 4 interior doors for accommodation of flooring installation for total cost of no more than \$800. CARRIED | MOTION TO APPROVE TRIMMING OF DOORS |
| Moved by Carothers, seconded by Geiger, to approve \$1,244.70 Jimmy Mayer Lock Repair estimate #2746 for work to exterior north exit door. CARRIED | MOTION TO APPROVE EXIT DOOR WORK BID |
| Moved by Carpenter, seconded by Smith, to not approve Jimmy Mayer Lock Repair estimates #2751 and #2748R1. CARRIED | MOTION TO NOT APPROVE BIDS |
| Moved by Geiger, seconded by Smith, to approve BCRC-Carlton Township 4-year plan: Road Repair Recommendations, totaling annual township payment of \$130,000. CARRIED | MOTION TO APPROVE CT 4-YEAR ROAD REPAIR |
| Moved by Geiger, seconded by Carpenter, to adopt Resolution CT-2023-3: Carlton Township Poverty Guidelines Resolution. ROLL CALL VOTE: 5 ayes, 0 nays CARRIED | MOTION TO APPROVE RESOLUTION CT-2023-3 |
| Moved by Smith, seconded by Bond, to adopt Resolution CT-2023-4: Rules of Board of Review. ROLL CALL VOTE: 5 ayes, 0 nays CARRIED | MOTION TO APPROVE RESOLUTION CT-2023-4 |

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| Moved by Carpenter, seconded by Smith, to approve payment of expenditures listed on expenditure report, totaling \$194,620.03. CARRIED | EXPENDITURE REPORT APPROVED |
| None. | PUBLIC COMMENT |
| The meeting was adjourned at 9:02 pm. | ADJOURNED |
| <p>_____</p> <p>Amanda Carothers, Township Clerk</p> | <p>Minutes prepared by Amanda Carothers, Clerk</p> <p>_____</p> <p>Date</p> |