

Carlton Township  
Regular Board Meeting Minutes  
December 13, 2021

Supervisor Brad Carpenter called the regular board meeting to order at 7:00 pm. The Pledge of Allegiance was recited.

**Roll Call:** Present Board Members: Brad Carpenter, Terri Geiger, Amanda Brown, and Scott Bond. Absent: Gary Vandecar.

**Previous Month Board Mtg Minutes:** The November 8, 2021, Leach Lake Weed Public Hearing # 2 minutes and the November 8, 2021, regular board meeting minutes were reviewed and approved as printed.

**Approval of Agenda:** Motion by Brad, seconded by Scott, to approve the submitted agenda. All ayes, motion carried.

**Public Comment:** 7:02-7:10 pm; 1 speaker. Motion by Terri, seconded by Scott, to approve purchase by sexton of approximately 30 veteran grave markers for cemetery use. All ayes, motion carried.

**Reports:**

1. **WF&S Fiscal Year End Financial Report:** Dave DeHaan from WF&S, PLC presented the Carlton Township annual audit report for fiscal year 2020-2021.
2. **Treasurer:** Treasurer Report showed that as of November 30, 2021, there is \$296,368.59 in the General Fund, \$44,357.58 in the Fire Fund, \$15,874.75 in the Middle Lake Fund, \$11,408.50 in the Leach Lake Fund, \$5,569.38 in the Tax Account, \$170,019.47 in the Sewer Account, \$367,621.22 in the GFMM, \$173,521.23 in the FFMM, \$436,443.78 in the SFMM, and \$127,668.90 in the ARPA Fund. Approved as printed.
3. **Upcoming Meetings and Dates:**
  - a. December 14: Board of Review at 11 am
  - b. December 15: Freeport Fire Association Meeting at 7 pm
  - c. January 10: Road Commission Annual Meeting at 8:30 am
  - d. January 10: Carlton Township Board Meeting at 7 pm
  - e. January 18: WHPP Meeting with City of Hastings at 11:30 am
4. **Fire Departments:** BIRCH – 66 runs in November. Freeport – 16 runs in November. Woodland – 18 runs in November.
5. **County Commissioners:** None.
6. **Zoning:** 9 open complaints, including 1 new.
7. **Sewer / SCS Systems:** Main line was cleaned; Brad is pursuing quote for oxidation facility monitoring.
8. **Hall Renovations:** No update.
9. **BIRCH Meeting:** Brad presented summary of December 9<sup>th</sup> BIRCH meeting.

10. PLM – Leach Lake: Water quality check report from PLM was presented.

**Old Business:**

1. Snow Plowing:
  - a. Motion by Brad, seconded by Terri, to approve renewal of snow plowing contract with Lloyd Jarman for 2021-22 winter season at rate of \$65 per event. All ayes, motion carried.

**New Business:**

1. Audit Approval:
  - a. Motion by Brad, seconded by Amanda, to approve, as presented, the 2020-21 Audit Report by WF&S. All ayes, motion carried.
2. Mercy Ambulance Contract:
  - a. Motion by Brad, seconded by Scott, to approve five-year Ambulance Service Contract with Mercy Ambulance. All ayes, motion carried.
3. Computer System Server:
  - a. Server quote from Clark Technical presented to Board. Motion by Brad, seconded by Terri, to table this agenda item to next month's meeting. All ayes, motion carried.
4. Deputy Treasurer:
  - a. Terri reported on hiring of new deputy who needs training. Motion by Terri, seconded by Amanda, to amend 2021-2022 Fiscal Year Budget line item 253-703 Deputy Treasurer to \$1,800. All ayes, motion carried.

**Approval of Bills:** After Board looked over the accounts payable list, motion by Brad, seconded by Scott, to approve payment of bills totaling \$16,326.59 from the General Fund and to accept debit card usage of \$3.72. All ayes, motion carried.

**Board Member Comments:** Board discussion of new phone and internet services being implemented and Gary being absent for next 4 months.

**Public Comment:** 8:30-8:35 pm, 2 speakers.

Meeting adjourned at 8:35 pm.

Respectfully prepared and submitted by Amanda Brown