

Carlton Township  
Regular Board Meeting Minutes  
November 8, 2021

Supervisor Brad Carpenter called the regular board meeting to order at 7:06 pm.

**Roll Call:** Present Board Members: Brad Carpenter, Terri Geiger, Amanda Brown, Scott Bond, and Gary Vandecar.

**Previous Month Board Mtg Minutes:** The October 11, 2021, Leach Lake Weed Public Hearing # 1 minutes and the October 11, 2021, regular board meeting minutes were reviewed and approved as printed.

**Approval of Agenda:** Motion by Brad, seconded by Scott, to approve the submitted agenda. All ayes, motion carried.

**Public Comment:** 7:07-7:17 pm; 1 speaker.

**Reports:**

1. **Treasurer:** Treasurer Report showed that as of October 31, 2021, there is \$338,020.25 in the General Fund, \$44,354.93 in the Fire Fund, \$15,874.75 in the Middle Lake Fund, \$11,693.74 in the Leach Lake Fund, \$160.25 in the Tax Account, \$170,002.98 in the Sewer Account, \$367,560.80 in the GFMM, \$173,499.84 in the FFMM, \$436,372.05 in the SFMM, and \$127,649.97 in the ARPA Fund. Approved as printed.
2. **Upcoming Meetings and Dates:**
  - a. November 17: Freeport Fire Association Meeting at 7 pm
  - b. December 9: BIRCH Meeting at Hastings Township Hall
  - c. December 13: Audit Report by Walker, Fluke, & Sheldon
  - d. December 13: Carlton Township Board Meeting at 7 pm
3. **Fire Departments:** BIRCH – 72 runs in October. Freeport – 19 runs in October. Woodland – None.
4. **County Commissioners:** None.
5. **Zoning:** 8 open complaints, including 1 new.
6. **Sewer:** Oxidation facility maintenance is being completed.
7. **Hall Renovations:** Roof replacement was successfully completed; new windows were delivered and are now awaiting installation.
8. **Barry Central:** Motion by Brad, seconded by Terri, to approve Doug Peck for next term appointment to 911 Administrative Board. All ayes, motion carried.
9. **ARPA:** WF&S Client Advisory letter regarding ARPA funding was reviewed.

**Old Business:** None.

**New Business:**

1. Technology/Security Equipment and Service:
  - a. After Board discussion, motion by Amanda, seconded by Terri, to approve Quote # 56 from Clark Technical Services for installation of internet firewall in the amount of \$4,209.98. All ayes, motion carried.
  - b. After Board discussion, motion by Amanda, seconded by Gary, to approve WOW! Business Service Order Quote # OPP-844085 to upgrade the township hall internet and phone services in the monthly amount billed of \$210.87. All ayes, motion carried.
2. Capital Outlay Policy:
  - a. Board discussed policy update recommendation from WF&S following last audit.
  - b. Motion by Scott, seconded by Gary, to adopt Capital Outlay Policy Update. All ayes, motion carried.

**Approval of Bills:** After Board looked over the accounts payable list, motion by Brad, seconded by Scott, to approve payment of bills totaling \$44,037.25 from the General Fund and to accept debit card usage of \$1,293.70. All ayes, motion carried.

**Board Member Comments:** None.

**Public Comment:** None.

Meeting adjourned at 8:05 pm.

Respectfully prepared and submitted by Amanda Brown