

Carlton Township
Regular Board Meeting Minutes
February 14, 2022

Supervisor Brad Carpenter called the regular board meeting to order at 7:00 pm. The Pledge of Allegiance was recited.

Roll Call: Present Board Members: Brad Carpenter, Terri Geiger, and Amanda Brown. Absent: Scott Bond and Gary Vandecar.

Previous Month Board Mtg Minutes: The January 10, 2022, regular board meeting minutes were reviewed and approved as printed.

Approval of Agenda: Motion by Brad, seconded by Terri, to approve the submitted agenda. All ayes, motion carried.

Public Comment: 7:05-7:08 pm; 1 speaker.

Reports:

1. **Treasurer:** Treasurer Report showed that as of January 31, 2022, there is \$359,795.23 in the General Fund, \$67,471.97 in the Fire Fund, \$29,206.87 in the Middle Lake Fund, \$15,080.58 in the Leach Lake Fund, \$257,735.57 in the Tax Account, \$232,647.40 in the Sewer Account, \$367,746.12 in the GFMM, \$173,565.45 in the FFMM, \$436,592.07 in the SFMM, and \$127,697.26 in the ARPA Fund. Approved as printed.
2. **Upcoming Meetings and Dates:**
 - a. February 16: Freeport Fire Association Meeting at 7 pm
 - b. February 21: JPA Meeting at 5:30 pm
 - c. February 25: BOR Training, 11:30-4:30 pm
 - d. March 8: BOR Organizational Meeting at 10:30 am
 - e. March 14: Carlton Township Board Meeting at 7 pm
 - f. March 15: Board of Review, 2-5 pm and 6-9 pm
 - g. March 16: Board of Review, 9-12 pm and 1-4 pm
3. **Fire Departments:** BIRCH – 76 runs in January, Freeport – 12 runs in January, Woodland – no report.
4. **County Commissioners:** Ben Geiger reported that the first half of County ARPA distributions were completed.
5. **Zoning:** 11 open complaints, including 3 new.
6. **Sewer:** Sewer maintenance fund current balance is \$98,309.81. Update was given on oxidation facility management and prior spill.

Old Business:

1. **Computer System Upgrades:**
 - a. After presentation by Tony Clark and Board discussion, motion by Amanda, seconded by Terri, to approve Quote # 66 from Clark Technical Services for installation of server in the amount of up to \$15,000.00. All ayes, motion carried.

New Business:

1. BOR Rules:
 - a. Motion by Brad, seconded by Terri, to approve Resolution CT-2022-1: Rules of Board of Review. Roll call vote, all ayes, motion carried.
2. Poverty Exemption Guidelines:
 - a. Motion by Brad, seconded by Amanda, to approve Resolution CT-2022-2: Carlton Township Poverty Guidelines. Roll call vote, all ayes, motion carried.

Approval of Bills: After Board looked over the accounts payable list, motion by Brad, seconded by Terri, to approve payment of bills totaling \$10,075.09 from the General Fund, \$160,838.31 from the Sewer Fund, and to accept debit card usage of \$871.52. All ayes, motion carried.

Board Member Comments: Board discussed charter township eligibility notice and delay in new phone system installation.

Public Comment: None.

Meeting adjourned at 7:50 pm.

Respectfully prepared and submitted by Amanda Brown