

Carlton Township
Regular Board Meeting Minutes
September 14, 2020

Supervisor Brad Carpenter called the regular board meeting to order at 7:00 pm at the Carlton Township Hall. The Pledge of Allegiance was recited.

Roll Call: Present Board Members: Brad Carpenter, Amanda Brown, Terri Geiger, and Gary Vandecar. Absent: Cary Smith.

Previous Month Board Mtg Minutes: The August 10, 2020, regular board meeting minutes were reviewed and approved as printed.

Approval of Agenda: Motion by Brad, seconded by Gary, to approve the submitted agenda. All ayes, motion carried.

Public Comment: None

Reports:

1. **Treasurer:** Treasurer Report showed that as of August 31, 2020, there is \$338,675.62 in the General Fund, \$70,766.75 in the Fire Fund, \$9,110.97 in the Middle Lake Fund, \$11,623.87 in the Leach Lake Fund, \$101,056.08 in the Tax Account, \$158,753.19 in the Sewer Account, \$366,767.87 in the GFMM, \$137,252.30 in the FFMM, and \$435,426.21 in the SFMM. Approved as printed.
2. **Upcoming Meetings:**
 - a. September 16: Freeport Fire Association Meeting at 7 pm
 - b. October 12: Middle Lake SAD 2nd Public Hearing at 7 pm
 - c. October 12: Carlton Township Board Meeting at 7 pm
3. **Fire Departments:** BIRCH – 63 runs in August; truck driving training. Freeport – no report. Woodland – 15 runs in August.
4. **County Commissioners:** Jon Smelker reported on 2 budget appeals, information sheets for jail, and grant applications for county frontline workers.
5. **Zoning:** 11 current complaints, 1 new.
6. **Sewer:** 1 pending installation; GVL repaired break in oxidation line.
7. **Hall Renovations:** Ad needs posted in newspaper and on website.
8. **Middle Lake Weed Meeting:** August 29, 2020, meeting was held; request for 3-year special assessment was decided; PLM and Clark presented bids.

Middle Lake Special Assessment Public Hearing: This was the first of 2 public hearings; the second one is to be held on October 12, 2020, at 7 pm. A \$105,000.00 3-year special assessment (\$35,000 per year) would equate to approximately 103 parcels each paying ~\$339 annually. The Middle Lake Association will be hiring Clark.

Public Comment SA: 7:22-7:25 pm; 3 speakers. The Carlton Township Board was thanked for its partnership with the Middle Lake Association, and the lot requirements for the assessment were discussed.

Old Business:

1. Verizon Cell Tower:
 - a. Brad reported that a 199' high Verizon cell tower with a 75'x75' footprint placed behind the Township Hall would generate income of \$900/month and include a \$2,500 signing bonus. A 25-year contract would include removal when no longer in use. After Board discussion, motion by Amanda, seconded by Terri, to approve the Verizon cell tower placement proposal. All ayes, motion carried.
2. Covid-19 Update:
 - a. Motion by Brad, seconded by Gary, to continue current Covid-19 Operations Update Policy until November 9th board meeting. All ayes, motion carried.

New Business:

1. Middle Lake SA Weed:
 - a. Motion by Brad, seconded by Gary, to approve Middle Lake Weed Special Assessment for \$35,000 per year for 3 years, for total of \$105,000. Roll call vote, all ayes, motion carried.
2. Cleaning Services:
 - a. Motion by Amanda, seconded by Terri, to contract with Julie Wells to provide cleaning services for the Township Hall building at a rate of \$15/hour and to provide her with building keys.
3. Direct Deposit:
 - a. Board discussion of possible move to direct deposit for payroll; more information is needed.

Approval of Bills: With no objection after the Board looked over the accounts payable list, motion by Brad, seconded by Gary, to approve payment of bills totaling \$131,941.67 from the General Fund, \$17,763.31 from the Sewer Fund, and \$35,180.37 from the Fire Fund, and to accept debit card usage total of \$1,326.55. All ayes, motion carried.

Board Member Comments: Brad pursued USDA grant for broadband internet development, which is no longer available, but may be again in the future.

Public Comment: None

Meeting adjourned at 8:20 p.m.

Respectfully prepared and submitted by Amanda Brown, Clerk