

Carlton Township  
Regular Board Meeting Minutes  
March 8, 2021

Supervisor Brad Carpenter called the regular board meeting to order at 7:00 pm. The Pledge of Allegiance was recited.

**Roll Call:** Present Board Members: Brad Carpenter, Amanda Brown, and Scott Bond. Present via conference call: Gary Vandecar. Absent: Terri Geiger.

**Previous Month Board Mtg Minutes:** The February 8, 2021 virtual regular board meeting minutes were reviewed and approved as printed.

**Approval of Agenda:** Motion by Brad, seconded by Scott, to approve the submitted agenda. All ayes, motion carried.

**Public Comment:** 7:06-7:43, 2 speakers. Discussion with Board members regarding 1-mile stretch of Vedder Road needing additional gravel.

**Reports:**

1. **Treasurer:** Treasurer Report showed that as of February 28, 2021, there is \$333,529.69 in the General Fund, \$141,844.50 in the Fire Fund, \$35,336.38 in the Middle Lake Fund, \$20,189.35 in the Leach Lake Fund, \$263,690.08 in the Tax Account, \$123,673.79 in the Sewer Account, \$366,961.67 in the GFMM, \$137,295.88 in the FFMM, and \$435,660.76 in the SFMM. Approved as printed.
2. **Upcoming Meetings:**
  - a. March 9: Board of Review, 2-5 pm and 6-9 pm
  - b. March 10: Board of Review, 9 am-12 pm and 1-4 pm
  - c. March 17: Freeport Fire Association Meeting at 7 pm
  - d. April 12: Carlton Township Board Meeting at 7 pm
3. **Fire Departments:** BIRCH – 55 runs in February, no training. Freeport – 15 runs in February, purchased Lucas Auto-Pulse. Woodland – 11 calls in February.
4. **County Commissioners:** None.
5. **Zoning:** 13 open complaints.
6. **Sewer:** Current balance in sewer maintenance fund is \$88,973.62.
7. **Board of Review:** Brad read March 2, 2021 BOR organizational meeting minutes aloud. 2021 BOR meetings will be both virtual and in-person.
8. **Cell Tower:** Next steps are title work and survey of township land where it will be installed.
9. **Website:** Amanda shared summary of January 2021 annual website review.

**Old Business:**

1. Bids for Building Renovations:
  - a. Motion by Brad, seconded by Scott, to put roof, windows, and air system jobs out for bid, including ad run for 1 week in each local newspaper and placement on township website. All ayes, motion carried.

**New Business:**

1. Shredding Service:

- a. After Board discussion, motion by Amanda, seconded by Scott, to approve usage of shredding service at township hall up to \$500. All ayes, motion carried.

**Approval of Bills:** With no objection after the Board looked over the accounts payable list, motion by Brad, seconded by Scott, to approve payment of bills totaling \$11,973.43 from the General Fund, \$41,741.00 from the Fire Fund, and to accept debit card usage total of \$33.16. Roll call vote, all ayes, motion carried.

**Board Member Comments:** Board discussed beginning a monthly review of existing resolutions and ordinances and contacting MTA for further guidance involving remote meeting participation.

**Public Comment:** None.

Meeting adjourned at 8:30 p.m.

Respectfully prepared and submitted by Amanda Brown