Carlton Township

Regular Board Meeting Minutes

April 13, 2020

Supervisor Brad Carpenter called the regular board meeting to order at 7:15 pm at the Carlton Township Hall. The Pledge of Allegiance was recited.

**Roll Call**: Present Board Members: Brad Carpenter, Terri Geiger, Amanda Brown, Cary Smith, and Gary Vandecar

**Previous Month Board Mtg Minutes:** The March 9, 2020, regular board meeting minutes were reviewed and approved as printed.

**Approval of Agenda:** Motion by Brad, seconded by Cary, to approve the submitted agenda. All ayes, motion carried.

**Public Comment:** None

**Reports:**

1. Treasurer: Treasurer Report showed that as of March 31, 2020, there is $327,321.44 in the General Fund, $149,668.19 in the Fire Fund, $20,222.85 in the Middle Lake Fund, $22,659.53 in the Leach Lake Fund, $13,609.89 in the Tax Account, $183,326.52 in the Sewer Account, $366,691.25 in the GFMM, $137,223.63 in the FFMM, and $435,335.24 in the SFMM. Approved as printed.
2. Upcoming Meeting: May 11, Carlton Township Board Meeting at 7:00 pm
3. Fire Departments: BIRCH – no report. Freeport – no report. Woodland – 15 calls in March; no training.
4. County Commissioners: No reports.
5. Sewer: 1 upcoming project.
6. Sewer Fund: No report.
7. Zoning: 2 new complaints, 1 anonymous, which was forwarded to county zoning.
8. BOR: Brad presented summary of March 2020 meetings.
9. Presidential Primary: Amanda presented results of March 10, Presidential Primary election.

**Old Business:**

1. Post-Audit Budget Policy: After Board discussion, motion by Amanda, seconded by Terri, to adopt Policy #CT2020-3: Carlton Township Post-Audit Budget Policy. Roll call vote, all ayes, motion carried.

**New Business:**

1. Road Budget: After Board discussion, motion by Brad, seconded by Gary, to approve 2020 Roads Budget. Roll call vote, all ayes, motion carried.

**Approval of Bills:** With no objection after the Board looked over the accounts payable list, motion by Brad, seconded by Cary, to approve payment of bills totaling $13,080.48 from the

General Fund and $43,906.00 from the Fire Fund. All ayes, motion carried.

**Board Member Comments:**

1. A section in Fuller Cemetery needs graded and seeded after the Road Commission installed the new drive.
2. Future budget planning will need to consider likely substantial decreases in state revenue sharing in coming months due to the Covid-19 impact.
3. Surplus funds donation to area fire departments is in process.
4. Board discussed removal of 2 Fuller Cemetery buildings and Township Hall remaining playground equipment.

**Public Comment**: None

Meeting adjourned at 8:40 p.m.

Respectfully prepared and submitted by Amanda Brown, Clerk