

Carlton Township  
Regular Board Meeting Minutes  
June 10, 2019

Supervisor Brad Carpenter called the regular board meeting to order at 7:01 pm at the Carlton Township Hall. The Pledge of Allegiance was recited.

**Roll Call:** Present Board Members: Brad Carpenter, Terri Geiger, Amanda Brown, Cary Smith, Gary Vandecar

**Previous Month Board Mtg Minutes:** The May 13, 2019, regular board meeting minutes were reviewed and approved as printed.

**Public Comment:** Began at 7:03 pm and ended at 7:21 pm; 4 speakers.

**Reports:**

1. **Treasurer Report:** Treasurer Report showed that as of May 31, 2019, there is \$215,611.54 in the General Fund, \$73,542.30 in the Fire Fund, \$19,890.39 in the Middle Lake Fund, \$22,704.00 in the Leach Lake Fund, \$515.29 in the Tax Account, \$184,324.71 in the Sewer Account, \$363,238.53 in the GFMM, \$135,931.56 in the FFMM, and \$431,236.15 in the SFMM. Approved as printed.
2. **Upcoming Meetings and Dates:**
  - a. June 17: Weed & Algae, E-Coli; Middle and Leach Lakes
  - b. June 19: Freeport Fire Association Meeting at 7:00 pm
  - c. July 8: Carlton Township Board Meeting at 7:00 pm
  - d. July 13: Middle Lake Association Meeting at 9:30 am
3. **Fire Department Reports:** BIRCH – 47 runs in May; ladders, ropes, and knots and SCBA training completed. Freeport – 12 runs in May; basic skills training completed, 3 new firefighters. Woodland – 14 calls in May; vehicle extrication training completed.
4. **County Commissioner Reports:** John Smelker shared information about new appointments to COA and jury boards, planned remodeling in Courts & Law Building, and resurfacing of courthouse parking lot.
5. **Sewer Fund:** As of April 30, 2019, there is \$87,507.77.
6. **Zoning:** 14 open complaints as of June 1, 2019; none new.
7. **Dept. of Ag.:** Complaint of manure application from a resident against Burdock Hills Dairy was not verified.

**Old Business:**

1. Right to Refusal Resolution: Board reviewed proposed resolution. Motion by Brad, seconded by Cary, to approve Resolution CT-2019-10, Right to Refusal. Roll call vote, all ayes, motion carried.
2. Old Township Hall Bid Opening: 4 sealed bids received by the Board were opened:
  - a. \$2,107.77 bid from Russ Sloan-Caldera
  - b. \$2,500.00 bid from Kurtis Parker
  - c. \$3,001.00 bid from Jeff and Stacey Morton
  - d. \$3,005.00 bid from Thomas Geiger

After board discussion, motion by Cary, seconded by Amanda, to accept highest bid of \$3,005.00 from Thomas Geiger for purchase of old township hall. Roll call vote: (Terri abstained), 4 ayes, 0 nays, motion carried.

3. Playground Equipment: Board discussed need for removal of all playground equipment, including the slide, by Freeport Village, and backstop being taken down.

**New Business:**

1. Wage Adjustments: Motion by Brad, seconded by Terri, to give board members and assessor a 3% cost-of-living increase for 2019-2020 fiscal year. All ayes, motion carried.
2. 2018-2019 Budget Amendments: Motion by Brad, seconded by Gary, to amend 2018-2019 Fiscal Budget cost centers as follows:
  - a. General Fund Budget amendments:
    - i. 101-700 Township Board to \$5,218.84
    - ii. 171-700 Supervisor to \$20,414.76
    - iii. 215-700 Clerk to \$26,233.90
    - iv. 247-700 Board of Review to \$1,415.40
    - v. 262-700 Elections to \$7,273.39
    - vi. 265-700 Township Hall to \$8,670.94
    - vii. 299-700 Administration to \$39,562.91All ayes, motion carried.
3. 2019-2020 Fiscal Budget Approval:
  - a. Motion by Brad, seconded by Cary, to approve 2019-2020 General Fund budget.
    - i. Roll call vote: all ayes, none opposed, motion carried.
  - b. Motion by Brad, seconded by Cary, to approve 2019-2020 Sewer Fund budget.
    - i. Roll call vote: all ayes, none opposed, motion carried.
  - c. Motion by Brad, seconded by Gary, to approve 2019-2020 Fire Fund budget.
    - i. Roll call vote: all ayes, none opposed, motion carried.
4. 2019-2020 Meeting Dates: Motion by Brad, seconded by Cary, to approve dates as submitted. All ayes, motion carried.

**Approval of Bills:** With no objection after the Board looked over the accounts payable list, motion by Gary, seconded by Terri, to approve payment of bills totaling \$21,301.47 from the General Fund and \$38,417.00 from the Fire Fund, and to accept debit card usage total of \$1,493.60. All ayes, motion carried.

**Board Member Comments:**

1. Gary will be absent from the July 2019 board meeting.
2. Discussion of potential board member consecutive absences and use of electronic attendance at meetings. Brad will check with MTA.
3. Terri provided an update on collecting summer tax payments electronically via the website.

**Public Comment:** None.

Meeting adjourned at 8:23 p.m.

Respectfully prepared and submitted by Amanda Brown, Clerk