Carlton Township

Regular Board Meeting Minutes

May 13, 2019

Supervisor Brad Carpenter called the regular board meeting to order at 7:00 pm at the Carlton Township Hall. The Pledge of Allegiance was recited.

**Roll Call**: Present Board Members: Brad Carpenter, Terri Geiger, Amanda Brown, Cary Smith, Gary Vandecar

**Previous Month Board Mtg Minutes:** The April 8, 2019, regular board meeting minutes were reviewed and approved as printed.

**Public Comment**: Began at 7:03 pm and ended at 7:20 pm; 4 speakers.

**Reports:**

1. Treasurer Report: Treasurer Report showed that as of April 30, 2019, there is $267,619.89 in the General Fund, $73,519.80 in the Fire Fund, $19,890.39 in the Middle Lake Fund, $22,814.00 in the Leach Lake Fund, $515.24 in the Tax Account, $177,568.33 in the Sewer Account, $362,628.13 in the GFMM, $135,703.13 in the FFMM, and $430,511.48 in the SFMM. Approved as printed.
2. Upcoming Meetings and Dates:
	1. May 15: Freeport Fire Association Meeting at 7:00 pm
	2. May 20: JPA Meeting at 5:30 pm at Rutland
	3. May 20: Survey, Weed & Algae, Middle and Leach Lakes
	4. June 10: Budget Hearing at 6:30 pm
	5. June 10: Carlton Township Board Meeting at 7:00 pm
3. Fire Department Reports: BIRCH – 57 runs in April; ropes and knots and SCBA training and station maintenance completed. Freeport – 13 calls in April; no training completed. Woodland – 19 calls in April; Narcan and epi pen training completed.
4. County Commissioner Reports: John Smelker shared information about a chiller replacement at the jail, new computer system for the jail, and new CAD system for 911.
5. Sewer Fund: Added sewer user.
6. Zoning: 14 open complaints as of May 1, 2019; 1 new.
7. Website Development Update: Website is launched, will be adding tax payment options soon, collecting additional info from community resources.
8. Gravel Roads: moved to New Business.
9. Special (School) Election: Hastings Area Schools millage request failed to pass in both Carlton Township and in Barry County.

Motion by Brad, seconded by Terri, to add the following 3 items to the current agenda: Old Township Hall, Township Playground Equipment, and 2019 Roads. All ayes, motion carried.

1. Old Township Hall: Sealed bids for purchase of old township hall will be opened at the June 10th regular board meeting.

**Old Business:**

1. Barry County Resource Development Resolution: Board reviewed proposed resolution. Motion by Brad, seconded by Gary, to approve Resolution CT-2019-9, Barry County Resource Recovery Project. Roll call vote, all ayes, motion carried.
2. Non-Partisan Resolution: Board reviewed proposed resolution. Motion by Cary, seconded by Amanda, to approve Resolution CT-2019-8, Nonpartisan Township Offices. Roll call vote, all ayes, motion carried.
3. Township Playground Equipment: Upon board approval, Village of Freeport will be removing playground equipment currently installed at Carlton Township Hall and reinstalling it at Freeport Village Park. Motion by Brad, seconded by Cary, to transfer ownership of playground equipment to Village of Freeport. All ayes, motion carried.

**New Business:**

1. 2019 Roads: After Board discussion, motion by Cary, seconded by Gary, to approve 2019 Roads Report. Roll call vote, all ayes, motion carried.

**Approval of Bills:** With no objection after the Board looked over the accounts payable list, motion by Brad, seconded by Gary, to approve payment of bills totaling $84,430.60 from the General Fund, and to accept debit card usage total of $137.17. All ayes, motion carried.

**Board Member Comments:**

1. Discussion of fire invoice billing and payments before end of fiscal year.
2. Discussion of township official opening on Ag Preservation Board.
3. Discussion of need for Right of Refusal document for township hall bids.
4. Discussion of upcoming budget adjustments regarding cost of living increases and cemetery lawn maintenance contract.
5. Announcement of clerk open office hours changing from Tuesday to Wednesday mornings, beginning this week.
6. Discussion of doing away with petty cash box and going to debit usage instead.

**Public Comment**: Began at 8:19 pm and ended at 8:20 pm; 1 speaker.

Meeting adjourned at 8:20 p.m.

Respectfully prepared and submitted by Amanda Brown, Clerk