Carlton Township

Regular Board Meeting Minutes

April 8, 2019

Supervisor Brad Carpenter called the regular board meeting to order at 7:00 pm at the Carlton Township Hall. The Pledge of Allegiance was recited.

**Roll Call**: Present Board Members: Brad Carpenter, Terri Geiger, Amanda Brown, Cary Smith, Gary Vandecar

**Previous Month Board Mtg Minutes:** The March 11, 2019, regular board meeting minutes were reviewed and approved as printed.

**Public Comment**: Began at 7:02 pm and ended at 7:03 pm; 1 speaker.

**Reports:**

1. Treasurer Report: Treasurer Report showed that as of March 31, 2019, there is $275,664.48 in the General Fund, $66,979.31 in the Fire Fund, $18,784.23 in the Middle Lake Fund, $21,061.97 in the Leach Lake Fund, $515.09 in the Tax Account, $163,176.17 in the Sewer Account, $362,038.39 in the GFMM, $135,482.44 in the FFMM, and $429,811.34 in the SFMM. Approved as printed.
2. Upcoming Meetings and Dates:
	1. April 12: Preliminary Accuracy Testing
	2. April 16: Public Accuracy Testing at 10:00 am
	3. April 17: Freeport Fire Association Meeting at 7:00 pm
	4. April 23: Supervisors’ Meeting at 7:00 pm at Hope Township
	5. April 26: Gravel Road Tour at 7:30 am
	6. May 7: Special Election 7:00 am – 8:00 pm
	7. May 13: Carlton Township Board Meeting at 7:00 pm
3. Fire Department Reports: BIRCH – 48 runs in March; reviewed zero tolerance policy, checked small engine equipment, put grass truck in service, and station maintenance completed. Freeport – 20 calls in March; communications training completed. Woodland – 9 calls in March; prepped for grass fire season and completed patient assessment and vitals training.
4. County Commissioner Reports: John Smelker shared information regarding the health department ad-hoc committee findings, pending assessment of Friend of Court building, and upcoming Farmland Preservation meeting.
5. Sewer Fund: Balance of $84,391.27 as of February 28, 2019.
6. Zoning: 20 open complaints as of April 1, 2019; 2 new.
7. Website Development: PixelVine is finalizing requested revisions to website.
8. Clark Technical Services: Full installation of antivirus software subscription and inquiry into tax payments on website.
9. BOR: Brad reported on 2019 BOR process and results.
10. WOW: 2 added channels are now available to current subscribers at no additional cost.
11. SWOC Resolution: Discussion of proposed resolution; tabled until next meeting.
12. MTA Resolution: Discussion of proposed resolution. Motion by Cary, seconded by Terri, to have Brad draw up a resolution in opposition to proposed legislation. All ayes, motion carried.
13. MTA Conference: Terri and Amanda summarized the sessions they attended.

**Old Business:**

1. Consumers Energy Franchise Ordinance: Board reviewed final revisions. Motion by Brad, seconded by Cary, to approve Ordinance No. CT2019-7, Consumers Energy Company Electric Franchise Ordinance. Roll call vote, all ayes, motion carried.

**New Business:**

1. 2018-2019 Budget Amendments: Board reviewed current budget to date. Motion by Brad, seconded by Gary, to amend:
	1. 247-700 Board of Review cost center to $1,231.80
	2. 262-700 Elections cost center to $6,506.06
	3. 265-700 Township Hall cost center to $7,701.95
	4. 299-700 Administration cost center to $32,769.29

All ayes, motion carried.

**Approval of Bills:** With no objection after the Board looked over the accounts payable list, motion by Terri, seconded by Gary, to approve payment of bills totaling $12,684.70 from the General Fund, and to accept debit card usage total of $524.08. All ayes, motion carried.

**Board Member Comments:**

1. Discussion of sale process of former township hall and current value of items still remaining in it.
2. Discussion of cemetery maintenance price adjustment due to changing area size.
3. Comments regarding cemetery drive addition, donation of play equipment to Freeport Village, gas line expansion process, and internet access expansion process.

**Public Comment**: None.

Meeting adjourned at 8:14 p.m.

Respectfully prepared and submitted by Amanda Brown, Clerk